

Pennsylvania State Chapter
Phi Beta Lambda



Meeting Minutes

DATE: July 21, 2007

TYPE: State Executive Council Meeting

LOCATION: Barbra Gehan's House- Pineville, PA

Josh called the meeting to order at 11:15 a.m.

Attendance:

2007-2008 SEC: Josh Wolfe, Tristan Myers, Howard Marzolf, Lori Korchok, Jen Peebles, Barbra Gehan

Secretary's Report:

The minutes from the SEC Meeting at the NLC were reviewed. Tristan moved to approve the minutes and Lori seconded. The motion was carried and the minutes were approved.

The minutes were reviewed from the PA PBL State meeting at the NLC. Tristan moved to approve the minutes and Lori seconded. The motion was carried and the minutes were approved as corrected.

Treasurer's Report:

The treasurer's report was distributed. The ending checkbook balance from June 1 to July 21 is \$12,156.28. The total ending balance from June 1 to July 21, including investments, is \$44,025.55. The checkbook balance for the fiscal year is \$12,219.23. The total balance, including investments is \$44,088.50. Jen moved to approve the treasurer's report. Tristan seconded and the motion was carried.

Budget:

The 2007-2008 budget was reviewed. Barb moved to raise the food budget to \$250 and Howard seconded. The motion was carried.

Barb moved to table the budget until other advisors can review it. Tristan seconded.

NLC:

Officers debriefed from the NLC.

Calendar:

Deadlines were set for the upcoming year.

Welcome Packet:

Josh showed the cover page so far.

Welcome letters were reviewed and corrected.

Partnerships:

Howard is looking into different companies as corporate partners, such as Morgan Stanley, General Electric, and an accounting firm.

Josh is filling out an application for Hershey Corporation.

Tristan will get contact information for Enterprise.

Howard improved the brochure and Josh will have it printed.

State Chapter Business Report:

The officers will complete sections of the business report throughout the year, and Josh will keep a main copy together.

Jen moved to take a break for lunch. Tristan seconded and the motion was carried. A break was taken at 1:15 p.m.

Josh called the meeting to order at 2:11 p.m.

Welcome Packet:

The remaining welcome letters were reviewed and corrected.

Who's Who:

The Who's Who criteria was reviewed and final corrections were made.

Outstanding Chapter Challenge:

Tristan will send out the Outstanding Chapter Criteria for review.

SEC Meeting Locations:

August 18 – Central Pennsylvania College

September 22 – open (Pennsylvania College of Technology is a backup)

October 27 – After East SFOO Pennsylvania College of Technology

November – NFLC

December 2 – Elizabethtown College

January 19 – open

February 23 – Alvernia College

March 29 – Grantville

SFOO:

West – University of Pittsburgh

East – Pennsylvania College of Technology

NFLC:

The NFLC locations were discussed. The closest NFLC locations are Cincinnati, OH and Buffalo, NY. It was decided that PA PBL will be attending the NFLC in Buffalo.

Website:

Some bios and pictures of advisors need to be updated.
The officers need to be listed in order on the virtual chapter page.
The changes will be sent to Phil.

Enews:

Lori is working on the E-News, and she will send out the rough draft when it is finished.

Open Discussion:

Lori discussed setting up a trip to tour the National Office.
Teleconferencing was discussed.

Tristan moved to adjourn the meeting and Jen seconded. The motion was carried and the meeting was adjourned at 5:59 p.m.

Respectfully submitted:

Jen Peebles,

Secretary