

Pennsylvania State Chapter

*Phi Beta Lambda*



Meeting Minutes

DATE: December 12, 2007

TYPE: State Executive Council Conference Call

**Attendance:** Marty Wise, Barbra Gehan, Bob Kollar, Alissa Soto, Robert Durney, Josh Wolfe, Howard Marzolf, Lori Korchok

**Call To Order:** Josh called the meeting to order at 7:05PM.

Marty announced that Tristan Myers resigned as State Vice President for personal reasons.

**Treasurer's Report:** The ending checkbook balance from October 27, 2007 to December 12, 2008 is \$10,107.80 and the balance including investments is \$41,977.07. The checkbook balance for the fiscal year to date is \$10,216.25 and the balance including investments for the fiscal year is \$42,085.52. SFOO Reimbursements will be finalized and sent out after second signatures are obtained. Updated procedures for check reimbursements are released will be approved by chair. Lori moved to approve the treasurer's report. Marty seconded, and the treasurer's report was approved.

**March Of Dimes:** Howie proposed an idea for a fundraiser collecting money in water jugs from schools and businesses. We will come up with chapter incentives and discuss it in January. Howie will send a flyer out for approval after the January meeting.

**Corporate Partners:** Howie will follow up with several companies over holiday break. Reisel Kuntz Leshner will definitely become a partner but are still deciding what level. Kuhleman Kollar & Associates CPAs will sponsor, and Bob Kollar will approach PNC Bank about becoming a partner.

**State Leadership Conference:**

**Registration Packet:** Rooms will cost \$104 + 9% tax. Barb and Alissa are updating the packet and after Josh writes the intro letter, Barb will send it out. The competitive events section is being updated by Alissa. We will be eliminating events for which we cannot find qualified judges. The registration/pre-judgement dates are set for March 7. March 24 - April 4 is when the online testing is scheduled for. Home site material must be returned by April 4. Nothing should be mailed by certified mail.

**Meals:** Barb will let us know more about the meal costs.

**Keynote Speakers:** Matthew Best could do a keynote speech and workshops and lives locally. Marty will book him for the conference to speak on Friday night and present workshops on Saturday. Jeff Tobe was also discussed, but he is only available Friday night. The council decided not to use Jeff, but to look elsewhere for a speaker for Saturday. Bob Durney will try to get an executive from Commerce Bank to give a keynote speech.

**Workshops:** Jen and Lori are talking to different prospective workshop presenters. Matthew Best will give two workshops. Bob Kollar said Doreen Ciletti would be willing to give a workshop on Marketing Yourself Part II. Some of the workshops that the council thought the most interest would be in are as follows: Marketing Yourself, Handling Conflicts at Work, Professional Appearance, Managing Your Finances. Lori will contact Erica Fox about partnering with Enterprise Rent-A-Car again and possibly doing a workshop.

**Internship/Job Fair:** The recruitment/internship fair was discussed. The interest does not seem to be there, so we will look for something else to benefit the members.

**Conference Memento:** The officers will look into gifts for \$5 or less. The final decision will be made at the January meeting.

**Open Discussion:** Tristan's PCIs will be distributed after the meeting.

**Adjournment:** Marty moved to adjourn the meeting. Howie seconded. Meeting was adjourned at 8:55PM.

Respectfully Submitted:

*Lori Korchok*

State Reporter / Eastern Region Vice President

**(Jen was not available for the call).**