

Pennsylvania State Chapter  
*Phi Beta Lambda*



Meeting Minutes

DATE: January 19, 2008

TYPE: State Executive Council Meeting

LOCATION: National Office, Reston, VA

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Josh called the meeting to order at 9:20 a.m.

**Attendance:** Josh Wolfe, Howard Marzolf, Lori Korchok, Barbra Gehan, Alissa Soto, Bob Durney

**Secretary's Report:** Tabled minutes until the next meeting.

**Treasurer's Report:** The ending checkbook balance from December 12, 2007 to January 19, 2008 is \$12,319.80 and the balance including investments is \$44,838.71. The checkbook balance for the fiscal year to date is \$12,428.25 and the balance including investments for the fiscal year is \$44,947.16. Lori moved to approve the treasurer's report and Barb seconded. The motion was carried and the treasurer's report was approved. It was decided that a follow up should be done to find out where the investment statements are being sent to.

**Unfinished Business:**

- a) State Leadership Conference:
  - i. Finalize Registration Packet
    - Alissa went over changes made within the "Competitive Events" section of the packet
    - Members present proposed items to be corrected in the packet
    - There was discussion regarding giving the option of registering for future SLC's by either mail or electronic means
  - ii. Meal Choices – Costs
    - Discussed meal options for the SLC
    - Decided that the fish dish will be the salmon
    - There will be bagels, muffins, coffee, tea, etc. for breakfast on April 19<sup>th</sup>
    - There will be salad, cold cuts, drinks, and cookies for lunch on April 19<sup>th</sup>
    - For the dinner on April 19<sup>th</sup>, we decided to have a house salad with a choice of dressings to go along with each entree

- iii. Conference Budget
  - o Barb is negotiating price for “Padfolios” as a conference memento
  - o Barb is going to gather prices for using folders rather than frames for awards certificates
  - o An idea was given to possibly give Josh’s mother a gift for donating so much to PBL over the last couple of years

Lori motioned we break for lunch and Barb seconded at 1:44 PM

***Lisa Smothers gave the members present a tour of the PBL-FBLA National Center.***

Josh called the meeting back to order at 3:14 PM

- iv. Keynote Speakers
  - o Our two keynote speakers for the SLC will be Matthew Best and Jane Woytowich. Matthew Best Jane is manager of college relations for Commerce Bank.
- v. Workshops
  - o PSECU will be doing a workshop on identity theft
  - o Bob Kollar will do a workshop on finances
  - o Mark Anthony may be doing a workshop on dressing for success
  - o Dorene Ciletti will be doing a workshop on marketing yourself
  - o Keynote speaker, Matthew Best, will also be doing a workshop
  - o March of Dimes will have a workshop
  - o Habitat for Humanity may possibly do a workshop
- vi. Conference Memento
  - o Barb is negotiating to get “Padfolios” through her company

**Open Discussion:** Tabled the bylaws discussion regarding proposed amendments to the February meeting. Motion was made by Barb to pay \$50.00 for the basket raffle winner at the 2008 SLC and Howard seconded it. Barb paid a motion to accept Jen Peeble’s resignation as the Pennsylvania State Secretary and Lori seconded. Once Marty sends a letter out to all chapters regarding her resignation we can contact our new PCIs.

Lori made a motion to adjourn the meeting and Howard seconded at 3:53 PM

Respectfully Submitted:  
Howard Marzolf,  
Treasurer